

॥ श्री धन्वतरये नमः ॥



Purva Khandesh Kushtha Seva Mandal Sanchalit

Chaitanya Ayurved Mahavidyalaya

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Ref. No.

Date : / / 20

Activities towards improvement of clinical documentation

Clinical documentation is the creation of digital or analog record detailing a medical treatment, medical trails or clinical test.

Clinical documents must be accurate, timely and reflect specific services provided to patient.

- 1) Patient OPD and IPD papers are short by date, months and years with reports Xerox.
- 2) IPD patient discharge card must be Xerox and attached to IPD papers.
- 3) Panchkarma register of separate entry e.g. Basti register
- 4) Patient name, OPD no., IPD no. must be computer data entry with unique code.
- 5) All IPD papers separate according to months and departments.
- 6) OPD number valid for only one year. 1 Jan.- 31 Dec.
- 7) Patient who is in Research trails must be with consent and phone number of Consultant for any emergency.
- 8) Documentation is also important for billing and medical claim.
- 9) Hospital ID number for each department.
- 10) Monthly cross check.




PRINCIPAL
Chaitanya Ayurved Mahavidyalaya
Sakegaon - Bhusawal